

## **VACATE CHECKLIST- BOND SAVER!**

<b>Bedrooms</b>	
Clean all internal windows, sills, tracks & screens	
Clean all light switches, light fittings, power points, doors and skirting boards	
Clean aircon/ducted heating vents, ceiling fans and remove cobwebs	
Ensure all light globes working	
Clean blinds/curtains free of dust/marks	
Inside cupboards/drawers emptied and wipe down	
Wipe down walls, scrub off marks, fix any dents/holes and repaint if necessary if not noted on original ingoing report	
Carpet to be professionally cleaned (particularly if stains evident or approval for a pet has been given) Receipt to be handed in or emailed when vacating.	
<b>Bathrooms</b>	
Clean all internal windows, sills, tracks & screens	
Clean all light switches, light fittings, power points, doors and skirting boards	
Ensure all light globes/heat globes working, clean light fitting/exhaust/fan	
Clean all tiled surfaces ie- walls, floors	
Clean inside and outside of vanity, mirrored cupboards	
Clean inside toilet bowls, under seat/lid, cistern as well as around outside bowl	
Clean shower, grout, walls and doors/screens	
Clean bath (if applicable) and surroundings	
Vacuum/sweep and mop all floors	
<b>Kitchen</b>	
Clean all internal windows, sills, tracks & screens	
Clean all light switches, power points, doors and skirting boards	
Ensure all light fittings clean and globes working	
Clean all splashbacks and kitchen blinds/curtains to be clean and free of marks/dust	
Clean dishwasher base, filter, baskets inside/out	
Wipe down walls, scrub off marks, fix any dents/holes and repaint if necessary if not noted on original ingoing report	

Rangehood/exhaust fan filters to be removed and cleaned (soak in soapy hot water) remove any grease/build up	
Oven/Grill/Stovetop thoroughly cleaned of all grease and grime (spray and leave overnight for best result). Clean any other appliances if applicable	
All cupboards inside and outside to be wiped clean and remove any sticky/grubby marks, benchtops to be wiped clean	
Vacuum/Sweep and mop floors	
Clean aircon and ducted heating vents	
<b>Family/Living Rooms</b>	
Clean all internal windows, sills, tracks & screens	
Clean all light switches, power points, doors and skirting boards	
Ensure all light fittings clean and globes working	
Wipe down walls, scrub off marks, fix any dents/holes and repaint if necessary if not noted on original ingoing report	
Blinds/curtains to be cleaned and free of any marks/dust	
Aircon and ducted heating vents, ceiling fans to be cleaned and remove all cobwebs	
All hard floor surfaces to be vacuumed/swept and mopped	
Carpet to be professionally cleaned (particularly if stains evident or approval for a pet has been given) Receipt to be handed in or emailed when vacating.	
Sliding doors, glass, tracks to be cleaned	
<b>Laundry</b>	
Clean all internal windows, sills, tracks & screens	
Clean all light switches, power points, doors and skirting boards	
Ensure all light fittings clean and globes working	
Wipe down walls, scrub off marks, fix any dents/holes and repaint if necessary if not noted on original ingoing report	
Blinds/curtains to be cleaned and free of any marks/dust	
All hard floor surfaces to be vacuumed/swept and mopped	
Clean external of door, external floor, screen door, cobwebs	
Clean inside and outside and in cupboard of laundry tub	
If applicable wipe down bench and cupboards	

General Areas	
Empty and hose out all council bins, and fogo bin, leave green bin liners under kitchen sink	
Patios/Undercover areas clean, and hose down outside verandahs/decks, remove cobwebs, remove any marks or stains from ground, any sticky tape/fairy lights, clean external lights from bugs/cobwebs	
Garage/Carport sweep free of rubbish/loose leaves/dirt, remove any oil stains	
All belongings/rubbish to be removed from property	
Lawns mowed and edged, garden beds to be weeded, sweep/wash paths	
Clean and remove any animal mess and repair any damages	
Pools/Spas (if applicable) clear debris from water and clean filter	

**Junjie Cleaning Company** - 0415718555 | 690143274@qq.com

**Shelle's Chemical Free Cleaning** - 0413 035 304 |

shellegardner76@gmail.com

**Stainbusters** - 0428 312 755 | wagga@stainbusters.com.au

**Z Best Carpet Cleaning** - 0419 693 661 | zbestcarpetcare@bigpond.com

**Note:**

*A final inspection will be conducted using the entry condition report relating to the condition of the premises at the commencement of the lease. We encourage a tenant to attend the final inspection with the property manager and bring along a bucket and wipe cloth/cleaning product so that any minor items found can be resolved on the spot.*

- *To assist in a speedy bond refund, Kitson Property require the property to be returned in the same condition, if not better, than what was given*
- *Particular attention needs to be given to windows, window tracks and light fittings*
- *Lawns and edges are to be freshly cut and edged, weeds in the garden beds removed, and all rubbish and grass clippings removed also*
- *If you have hired a professional cleaner directly, please ensure you attend personally to check the work. If any items are highlighted by our office as missed or not satisfactory it is up to you to contact the cleaner directly to resolve, not Kitson Property*
- *Any cleaning or carpet cleaning arranged by you needs to be paid by yourself directly to the supplier. Bond cannot be pre-allocated for these purposes.*
- *If you have had a pet at the property a pest spray/flea treatment should be arranged as per the keeping of pet agreement that was signed at commencement of tenancy.*

*If you have any further queries or need to seek advice about your pending final inspection, please don't hesitate to contact your property manager via email or phone.*